

## To our valued members:

In these extraordinary times, we are committed to continuing to provide exceptional older adult programming, services and events to our members safely. We are an organization that's always done things a little differently... although it might not be what was always done, we are thrilled to announce our reopening plan for our gradual re-opening starting in the Fall of 2020. Our organization is implementing important new measures to safeguard our members, staff and volunteers in order to make participating at the BOAA enjoyable.

## REOPENING THE FACILITY:

Like many businesses and organizations, we've had to work incredibly fast with extreme flexibility to respond to the impacts of COVID-19 and to reflect ongoing government mandates. In response, on Monday September 14th we will be safely reopening the doors to the BOAA with LIMITED ACCESS available for members and guests. Pre-registration for indoor and outdoor programs and events is required.

## PLEASE NOTE THE FOLLOWING PRIOR TO ENTRY:

1. Stay home if you are sick
2. A signed admission checklist that includes a temperature check will be required
3. Masks are required at all times within the building
4. All participants must remain six feet apart when possible
5. Please wash your hands frequently
6. Maximum 50 persons inside the building (we will be starting with much less)
7. Please use hand sanitizer frequently
8. Do not touch your eyes, nose or mouth

## ADDITIONAL SAFETY MEASURES:

1. Updated Office Hours - Monday to Friday, 9 am to 4 pm
2. Our team will be following social distancing protocols and our floors will have distancing guidelines
3. Our team will still be smiling (as always) but they'll be wearing masks
4. We are encouraging the use of tap & chip debit or credit cards at this time
5. Hand sanitizer will be available throughout the building

We will continue to monitor the situation, doing our best to make the right decisions for our members, our team and our community. What is important for all to remember is that this will only be possible if we are COVID FREE and able to meet all Federal, Provincial, Regional & Municipal guidelines. Updates should always be expected and all planning is tentative.



**STAY INFORMED & SAFE.  
CONTACT US FOR UPDATES:**

 **905-697-2856**



[www.bowmanvilleolderadults.com](http://www.bowmanvilleolderadults.com)  
Bowmanville Older Adult Association

## **DRIVE THRU EVENTS:**

We have also introduced our Drive-Thru events as a pick-up service for delicious baked goods, dinners, puzzles & books, non-medical masks and more. Contact us for more information!

## **DELIVERY:**

Stay at home and we'll come to you. Delivery of your Drive-Thru orders are available week to week. Our delivery team members are following protocols to ensure safe delivery. It's worth noting that due to the increased numbers of orders and the measures we have put in place to keep our team safe, some orders may take a bit longer to be delivered. We hope you will understand, and we will work to get your order to you as soon as possible.

## **ENSURING THE SAFETY OF OUR STAFF AND VOLUNTEERS:**

The health, safety and well-being of our team is crucial to us and will always be a top priority. We've put in place new measures to ensure the safety of our team members including entrance and exit signed admission checklists including temperature checks. We're constantly reviewing the latest government guidelines and will be updating our procedures on a daily basis. We regularly communicate to our team, so they understand the new rules for safe working. These include ensuring that employees are working at least six feet apart from each other, reduced team sizes and regular sanitization of work areas. We're incredibly grateful to our committed team who are continuing to support our members and the community through their work.

## **WE'RE HERE TO HELP:**

Our office is available for support between 9 am to 4 pm Monday through Friday, or you can contact our team via email, phone or visiting our website at [www.bowmanvilleolderadults.com](http://www.bowmanvilleolderadults.com)


Our emergency line also remains available at 905-242-5585.

Your first visit back to the BOAA will be a new experience - reminder: masks are mandatory along with a pre-screening, temperature check and a new waiver to sign the first time you visit. The team here at BOAA is looking forward to welcoming you. Reach out to us if you have questions or require further information. We love hearing from you, and now more than ever, please stay in touch with us on online on our website, facebook and more.

**Remember - we are here for you!**



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